

# Rules and Information

## Eligibility for entry

1. The decision of the committee in all matters of organisation and adjudication will be final.
2. Amateurs may enter any class, but professionals may enter only those classes marked with an ★. A professional is defined as a person, more than half of whose income derives from teaching or performing music.
3. In choir classes and amateur classes in Sections 6a and 10 only one participant may be a professional.
4. Age limits, where specified, are counted as from 1st January 2012.
5. Competitors are not permitted to enter more than 2 classes marked with a + on the same instrument in Section 5, and not more than 3 classes in Sections 2, 3, & 4. For those whose standard is well in advance of their years, it is hoped that they will select their classes for entry according to standard rather than age.  
In Section 6 & 6a each individual can enter a maximum of 3 classes in each section. (Two entries in one class will count as two of these)
6. Competitors may enter each class once only, unless they are playing two different instruments. They may enter a duet class twice, but only if they are playing different parts the second time.
7. Local classes are open only to competitors living or attending school in Oxfordshire.
8. Copies of all set music will be available from Blackwell's Music Shop, 23-25 Broad Street, Oxford. OX1 3AX. Tel: (01865) 333582

## Entry procedure

9. Entries must arrive no later than Saturday 15<sup>th</sup> October 2011. Entry fees will not be refunded once the date for entry has passed.  
**ENTRY FOR EACH PERSON AND EACH CLASS MUST BE ON A SEPARATE FORM.**  
For duet classes, both participants in a duet class should be on the same form and pay

only **one** fee. Please use the official entry form contained in this syllabus (see centre pages). Photocopies will be accepted, and forms can be downloaded from

[www.oxfordmusicfestival.org](http://www.oxfordmusicfestival.org)

Entry forms should be returned to the Entries' Secretary, 26 Fane Road, Marston, Oxford OX3 0SA. **Please do not send entries by any method requiring a signature.**

Please direct any queries to The Festival Secretary, Anne Baker:

[anne.baker@lineone.net](mailto:anne.baker@lineone.net) (01865) 557547.

10. Teachers who send in multiple entries are requested to write their name and address on **EVERY** form: this is important, as entries have to be processed in a very short time. (If this is not done, our system of processing may make it difficult to trace details of candidates.) Please submit **one** cheque only for multiple entries. Cheques should be made payable to the **Oxford Music Festival**.
11. PLEASE enclose an SAE for **each section** entered (not necessarily each class, see section headings). For **less than 20** entries please send an A5 envelope. For **20 or more** entries please send an A4 envelope. **ALL WITH CORRECT POSTAGE.**
12. The timing and title of Own Choice music **MUST** be included on your entry form. It is especially important for us to know if your programme is less than the maximum time. Please write to the Secretary, 1 Wellington Place, Oxford OX1 2LD, or email [anne.baker@lineone.net](mailto:anne.baker@lineone.net) or notify the Adjudicator's Steward just before playing if Own Choice music is changed. The substitute piece should not last longer than the original choice and it will be stopped once the time is up. Competitors who do not adhere to the time limits may be disqualified. A copy of Own Choice music must be given to the Adjudicator's Steward just before playing.

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13. Competitors requiring the services of the Official Accompanist must request this at time of entry. The fee is £10 for Classes A & B, £5 for Classes F G & H, £3 for Classes D & E, and £1 for all other classes. The Official Accompanist cannot undertake rehearsals.

Competitors must give notice of withdrawal to the Secretary if the Official Accompanist has been requested.

14. If any class has fewer than 5 entries, the committee reserves the right to combine it with a similar class.
15. Notifications of time and place of classes will be posted by mid-December 2011. Competitors are requested to contact the Secretary about this matter **only** if they have not received notification before 3<sup>rd</sup> January 2012.
16. Copies of Own Choice music needing accompanist must be sent by **8<sup>th</sup> December 2011** to the Official Accompanist, Oxford Music Festival, 10 York Road, Headington, Oxford OX3 8NW.  
If it has not arrived by then, accompanists may reserve the right to refuse to play.
17. When sending music please write the number of the class on the copy. Please check that postage is adequate for the weight and size of envelope, as the Post Office will refuse to deliver it otherwise.
18. The Committee reserves the right to hold preliminary competitions if necessary on alternative dates not earlier than 17<sup>th</sup> January 2012.
19. All cups are the property of the Festival and must be returned by **8<sup>th</sup> January 2012** to Marian Creaser, 9 Beech Road, Headington, OX3 7RT, in good condition and polished.
20. In the event of withdrawals, it would be appreciated if the Secretary were notified as soon as possible, as this would help the smooth running of the festival.
21. Competitors are reminded that it is illegal to photocopy works that are copyright, without the permission of the copyright holder.
22. When an Own Choice work is selected from a publication containing several different works and which is not published separately, one copy may be used for the use of an adjudicator, provided that the competitor has already purchased his/her own copy, and that the copy is destroyed by the Festival immediately after the event.
23. In own choice classes, performers will not be permitted to use photocopies on the day, unless it is in order to assist with a page turn. The Official Accompanists may play from a photocopy in both cases, but the performer must be able to produce a publisher's copy on the day. Competitors may give the adjudicator a photocopy of their own choice which will be destroyed after use.
24. Performers should remember that they are liable in law for the provision of publishers' copies and as the Festival has a legal duty to check that no infringement has taken place, competitors not abiding by the rule will be disqualified.
25. No repeats should be performed in the set pieces unless specified otherwise.
26. The same work cannot be presented by the same competitor in consecutive years, neither should the same work be entered in the same year in more than one class.
27. Candidates will be placed in the categories shown below. In order to award trophies, the winner will, in addition, be awarded marks out of 100.
28. **OUTSTANDING** An exceptional performance both technically and artistically.  
**DISTINCTION** An excellent performance technically and artistically.  
**COMMENDED** A convincing performance technically and artistically.  
**MERIT** A capable performance showing some artistic appreciation and/or communication  
**MODERATE** A performance showing development of technique and/or communication  
**FAIR** A performance limited in its communication

## During the festival

21. A copy of Own Choice music must be given to the adjudicator's steward just before playing. Failure to do so may lead to **DISQUALIFICATION**.

Please turn over

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29. No cup or prize will be awarded unless the first place winner has a **DISTINCTION** category mark or more. Cups will be awarded to the highest mark but if there is a tie, the adjudicator will decide.
30. In general, only the names of the top 3 competitors will be announced. It is the responsibility of the candidate to collect comment sheets, certificates and own choice music from the certificate table, after the end of each class. Everyone attending should take care of personal property, handbags, musical instruments, etc. The Festival cannot be responsible for any loss. For lost property, contact Miss Janet Tinbergen, Tel (01865) 725644. Any property not claimed by end of February will be given to a charity shop.
31. All ensembles should bring their own music stands.
32. The use of private recording equipment of any kind is not permitted during performance or adjudication. This is because of copyright and other legal restrictions and child protection issues (see page 27) and also to avoid disturbing competitors and adjudicators.

## Closing date for entries, Saturday 15<sup>th</sup> October 2011

- One entry form is included with this syllabus (see centre pages).
- Please read the Rules and Information and use the centre page Check List before filling in your entry.
- Entries must be on official entry forms (or photocopies of the entry form).
- Cheques should be made payable to the *Oxford Music Festival*.
- Please enclose a SAE for **each section entered with correct postage**. This should be an A5 sized envelope for less than 20 entries, and an A4 sized envelope for 20 or more entries. Please enclose an extra SAE if you require a receipt.
- Send your entries to the Entries' Secretary, at the address shown on the right. All enquiries to the Festival Secretary.

Please ensure  
postage is correct



The Entries' Secretary  
26 Fane Road  
Marston, Oxford  
OX3 0SA

A stamped addressed  
envelope should be included  
for each section entered.

Notifications of time and place of classes will be posted by mid-December 2011, therefore competitors are requested to contact the Secretary [anne.baker@lineone.net](mailto:anne.baker@lineone.net) (Tel: 01865 557547) about this matter **only** if they have not received notification before 3<sup>rd</sup> January 2012.

### VERY IMPORTANT – PLEASE NOTE

- To help us process your entries correctly, please read the Rules and Information and use our Check List (see centre pages) before filling in your entry form.
- Post your entry to reach us no later than Saturday 15th October 2011.